



July 13, 2018

Notice of Transition Meeting

Tuesday, July 31, 2018

Dear Homeowner:

As manager for Townes of Buckingham Townhome Owners Association, Inc., we are pleased to advise you of a Transition Meeting to be held on Tuesday, July 31, 2018. The purpose of this meeting is to elect 4 (Four) homeowners to serve on the Board of Directors. No other association business will be conducted.

Enclosed for your convenience is a proxy, which can be used in the event that you are unable to attend the meeting and a candidate form should you be interested in serving on the board. **A meeting cannot be held unless a quorum is present, either in person or by proxy.**

Date: Tuesday, July 31, 2018

Time: 7:00pm – 8:00pm

Location: Trinity Fellowship Church
932 S. Greenville Ave
Richardson, TX 75081

Check in will begin at 6:45p.m. We are looking forward to seeing you on Tuesday, July 31, 2018. Should you have any questions or concerns, please log on to your community website www.townesofbuckingham.com and follow the prompts to submit a web submission under the 'contact us' tab.

Townes of Buckingham Townhome Owners Association Inc.
Essex Association Management, L.P. Managing Agent

cc: HOA file
Enclosures: Proxy, Candidate Form, Draft Agenda